

# ATTENTION!

You as the patient may receive payments directly from your medical insurance carrier. Once you receive the check and explanation statement, you must endorse and mail the information to Rivano Chiropractic Health Center, LLC.

**Please do the following when you receive a check and statement (explanation of benefits) from your insurance carrier:**

- 1. Sign the back of the check**
- 2. Write “pay to the order of Rivano Chiropractic Health Center, L.L.C.”**
- 3. Make a copy of everything you are mailing, front & back**
- 4. Mail the original check and statement to:**

**Rivano Chiropractic Health Center, L.L.C.  
135 Columbia Turnpike, Suite 301  
Florham Park, NJ 07932**

**If you have any questions, please do not hesitate to call us.  
We understand this is inconvenient for you, but please understand it is equally inconvenient for us. You can reach our billing office at 973-845-6282.**

My signature below acknowledges that my insurance carrier may send payment for chiropractic services directly to me. I will not deposit this payment and will endorse it over to Rivano Chiropractic Health Center, L.L.C. and forward it along with any statements to Rivano Chiropractic Health Center, L.L.C. Furthermore, I acknowledge that if I deposit or cash this money, I will be held liable for additional payments and fees including the check amount.

Date \_\_\_\_\_

Signature \_\_\_\_\_